

ALL TENENTS WHO RENT

IMPORTANT INFORMATION!

UPCOMING CHANGES FOR PARKING GATE ACCESS

***PLEASE CONTACT THE OWNER OF YOUR UNIT
OR YOUR PROPERTY MANAGER***

Make sure they send you a signed and completed contact form so that you can pick up your

New Entry Gate Cards on the dates listed below.

Keep your current gate entry cards until the change of Gate Entry is completed after August 2018.

- ***Onsite Pick up on Saturday Morning***
August 11 - 9:00 AM – 1:00 PM
- ***Onsite Pick up on Tuesday Evening***
August 14 - 6:00 PM – 9:00 PM

If you can not pick up your 2 New entry gate cards onsite in the Club House on the dates provided above, they will be available for pick up at Howerton Management Services during regular business hours beginning on **August 20, 2018**. **Cameron, our onsite property maintenance will not be distributing cards as he does not have them in his possession.** Please call Howerton Management for any questions.

Important Instructions!

- **At the time of pick up, all Tenants who rent are required to provide** “proof of residence” (i.e. lease or gas & electric bill and a picture I.D.) along with a completed and signed Contact Form before receiving the two (2) new gate cards.
**(No exceptions will be made
due to the Security of Park Villas Association Property.)**